Form **4506-A**

(November 2021)

Department of the Treasury
Internal Revenue Service

Request for a Copy of Exempt or Political Organization IRS Form

▶ **Type or print clearly. Request may be rejected if the form is incomplete or illegible.**

▶ **Information about Form 4506-A and its separate instructions is at www.irs.gov/form4506ab.**

OMB No. 1545-0495

TIP **You may not have to complete Form 4506-A to get the copies you need.**

- The following returns can be found online: **Form 8871 and Form 8872 at www.irs.gov/polorgs; Form 990, Form 990-EZ, Form 990-PF and Form 990-T at Tax Exempt Organization Search (TEOS) www.irs.gov/teos**.
- **Public disclosure by the organization.** Exempt or political organizations must make their returns, reports, notices, and exempt applications available for public inspection. You can visit the organization to inspect the material instead of requesting it from the IRS. The organization may be able to provide copies to you.
- **Form 990-N *(e-Postcard)*** annual electronic notice is available for inspection at **www.irs.gov/teos**.
- **Machine Readable Data**: E-filed Forms 990, 990-EZ and 990-PF are available at **www.irs.gov/teos** (see instructions).

1 Exempt or political organization. *Complete a separate Form 4506-A for each organization.*

Name	Employer identification number
Address	
City or town, state or province, country, and ZIP or foreign postal code	

2 Requester.

Name	Contact person
Address	Phone
City or town, state or province, country, and ZIP or foreign postal code	Date

3 Category of requester: You must check a box. ☐ Commercial user ☐ Non-commercial scientific institution ☐ Media ☐ Educational institution ☐ All others

Name of media outlet

4 Reason for request. All requesters, except commercial users, must provide an explanation of how the records will be used to avoid being charged the commercial rate. Attach additional sheets if necessary.

Lines 5–8. For each applicable form, check the box(es) for the item(s) you are requesting. You may request more than one form. For each form requested, complete either the paper or USB and enter the specific tax year(s), as indicated. If ordering a partial set in USB or Sample USB, indicate the state(s), and month(s) requested. If you check "other" you must indicate the specific form(s) you are requesting on the line provided. See instructions for more information.

Note. USB and Sample USB are not available for individual exempt organizations. Sample USB requests are not available for individual states.

5 Form 990, Form 990-EZ:

a Paper request
Tax year(s) or period(s) requested: _____ ; _____ ; _____
YYYYMM YYYYMM YYYYMM

b USB request: ☐ Yearly ☐ Sample
State(s): _____ ; _____ ; _____
Calendar year(s): _____ ; _____ ; _____

6 Form 990-PF:

a Paper request
Tax year(s) or period(s) requested: _____ ; _____ ; _____
YYYYMM YYYYMM YYYYMM

b USB request: ☐ Yearly ☐ Sample
State(s): _____ ; _____ ; _____
Calendar year(s): _____ ; _____ ; _____

7 Form 990-T (501(c)(3) organizations filed after August 17, 2006):

a Paper request
Tax year(s) or period(s) requested: _____ ; _____ ; _____
YYYYMM YYYYMM YYYYMM

b USB request: ☐ Yearly ☐ Sample
State(s): _____ ; _____ ; _____
Calendar year(s): _____ ; _____ ; _____

8 Form 5227 (for tax years beginning after December 31, 2006):

a Paper request
Tax year(s) or period(s) requested: _____ ; _____ ; _____
YYYYMM YYYYMM YYYYMM

b Other form(s)
Tax year(s) or period(s) requested: _____ ; _____ ; _____
YYYYMM YYYYMM YYYYMM